

SOVEREIGN GRACE THEOLOGICAL SEMINARY

PROGRAMME FOR 2012 ADDENDUM TO THE PROSPECTUS

Note: full details regarding the Seminary, including the Prospectus, are available from our website: www.sgts.org.

1 INTRODUCTION

For full information regarding Sovereign Grace Theological Seminary and its programmes, please consult the Prospectus for 2010. All the information in the Prospectus continues to apply to 2012, except where this Addendum indicates otherwise.

2 MODULES AVAILABLE IN 2012

The modules available in 2012 will be:

- Biblical Interpretation 1
- Church History 1
- Critical Thinking 1
- Fundamentals of Theological Study 1
- Old and New Testament 1
- Pastoral Theology 1
- Systematic Theology 1

Please see Chapter 6 of the Prospectus (page 32) for information on our programmes and qualifications. See Chapter 7 (page 38) for details of the content and subject matter of each module.

3 FEES AND FINANCIAL POLICIES

3.1 Fees

The fees for 2012 are as follows:

The non-refundable **application fee** is:

ZMK 50,000, or USD 10, or ZAR 75.

Registration fee (ordinary postal delivery):

ZMK 300,000, or USD 60, or ZAR 450.

Registration fee (electronic delivery) (see section 3.9 of Prospectus):

ZMK 75,000, or USD 15, or ZAR 100.

The **tuition fees per module** are as follows:

Module name	Tuition Fee		
	ZMK	USD	ZAR
Biblical Interpretation 1	250,000	50.00	400.00
Church History 1	250,000	50.00	400.00
Critical Thinking 1	250,000	50.00	400.00
Fundamentals of Theological Study 1	500,000	100.00	800.00
Old & New Testament 1	500,000	100.00	800.00
Pastoral Theology 1	250,000	50.00	400.00
Systematic Theology 1	500,000	100.00	800.00

3.2 Payment schedule

Half (50%) of the registration and tuition fees must be paid on registration. Registration will not take place until 50% of the total registration and tuition fees are paid. The remaining 50% can be paid in three equal monthly instalments. The instalments are due by 31 March, 30 April, 31 May. A student's registration will be cancelled if fees are not paid by the end of May 2012.

Please consult pages 22-25 of the Prospectus for further information about our financial policies.

4 RULE REGARDING RE-REGISTRATION

In order to be allowed to continue with studies, a student **must pass modules worth at least 10 points in every year of registration**, and **must pass modules worth at least 45 points in any two consecutive academic years**. Students who fail to pass this minimum number of modules will be required to write a letter motivating their desire to continue studying with SGTS.

5 APPLICATION AND REGISTRATION PROCESS

New applicants must complete the Application Form (available from one of the Distribution Centres [see pages 11-12 of the Prospectus] or from the website: www.sgts.org). Once an application has been approved, the applicant must complete the Registration Form and submit it, along with the registration fees as prescribed in the Prospectus.

Current students who have passed the required minimum number of modules must re-register by completing the Registration Form.

6 BOOK ORDERING

Many of the modules make extensive use of text books and cannot be completed without the text books. It is therefore **important to ensure that students have access to all the text books that they will require for their chosen modules**. (Please see page 16 of the Prospectus for more information on this matter.) The Book Order Form indicates which books are required for each of the modules.

We encourage students to select electronic delivery of their study materials. This is cheaper for the student and much more efficient for our administration. (See pages 16-17 and page 23 of the Prospectus for more details on electronic and postal delivery.) Some students may wish to take advantage of electronic delivery but find it difficult or expensive to print out large documents like the study guides. To make it easier, we can supply printed study guides at a cost of ZMK 25,000 (US\$ 5; ZAR 40) each. Students who select electronic delivery and wish to purchase the printed study guides should use the Book Order Form to order them. Students who select postal delivery will automatically receive printed study guides, and need not order them on the Book Order Form.

7 SUBMISSION OF ASSIGNMENTS

The Prospectus states that assignments must be submitted electronically unless special permission has been obtained (see section 3.12.1 on page 17). However, experience has shown that this is prohibitively expensive and time consuming for some students (especially those not living in major centres). In order to accommodate these difficulties, the rule has been changed to allow students to submit written assignments without obtaining special permission. However, **the following guidelines must be adhered to:**

- Assignments must be written neatly and legibly **on one side** of the paper.
- High quality paper must be used: **newsprint-type paper and sheets torn out of an exercise book are unacceptable.**
- A 5 cm margin must be ruled on the right hand side of each sheet of paper. This space is for the lecturer's comments and must be left blank.
- Assignments may be posted or hand-delivered to any of the Distribution Centres, or to the head office in Lusaka.

Assignments which do not conform to these guidelines will be returned to students unmarked.

Please take note of the guidelines for assignments submitted electronically, as printed in the Prospectus (pages 17-18).

8 SUPPLEMENTARY EXAMINATIONS

The Prospectus indicates (page 20) that students who obtain between 40% and 50% for an examination will be permitted to write a supplementary examination. This arrangement has been suspended. There will be no supplementary examinations and results obtained in the examinations will be final.

9 DATES FOR THE 2012 ACADEMIC YEAR

9.1 Closing Date for New Applications

The closing date for new applications is **Friday 3 February 2012.**

9.2 Closing Date for Registration and Re-registration

The closing date for registration and re-registration is **Friday 24 February 2012.**

9.3 Semesters and Examinations

First Semester: 5 March to 7 July 2012

Mid-year Examinations: 9 to 13 July 2012

Second Semester: 23 July to 24 November 2012

Final Examinations: 26 to 30 November 2012

The semester dates are given to help students plan their study schedule for the year. Modules are designed on the basis of a 36-week academic year (excluding exams). There is a break of one week in July to allow students some flexibility to take account of work, family, church and other commitments. It may therefore suit some students to take a break from their studies at other times during the year and to use the July break for studies. What is important is for students to ensure that they allow themselves adequate study time during the year.

9.4 Examination Timetable

Please note that the examination dates are fixed. **Dates cannot be rescheduled to suit students' individual requirements under any but the most extreme circumstances.** Please see page 20 of the Prospectus for more information on this important point.

9.4.1 Mid-year examinations

Module	Date	Time
Systematic Theology 1	Mon 9 July 2012	09h00-12h00
Fundamentals of Theological Study 1	Wed 11 July 2012	09h00-12h00
Old and New Testament Survey 1	Fri 13 July 2012	09h00-12h00

9.4.2 Final examinations

Module	Date	Time
Systematic Theology 1	Mon 26 Nov 2012	09h00-12h00
Biblical Interpretation 1	Tue 27 Nov 2012	09h00-12h00
Church History 1	Tue 27 Nov 2012	14h00-17h00

Module	Date	Time
Fundamentals of Theological Study 1	Wed 28 Nov 2012	09h00-12h00
Critical Thinking 1	Thu 29 Nov 2012	09h00-12h00
Practical Theology 1	Thu 29 Nov 2012	14h00-17h00
Old and New Testament Survey 1	Fri 30 Nov 2012	09h00-12h00

9.5 Contact Sessions

Please see pages 19 and 26 of the Prospectus for more information on the contact sessions. All students are urged to attend the contact sessions at one of the venues. Dates for 2012 are as follows:

	Harare	Lusaka	Gauteng	Windhoek
First Session	14 - 16 Mar	19 - 21 Mar	28 - 30 Mar	2 - 4 Apr
Second Session	1 - 3 Aug	22 - 24 Aug	12 - 14 Sep	17 - 19 Sep

10 CONTACT DETAILS

Please see page 17 of the Prospectus for an explanation of how best to communicate with the Seminary. The contact details on pages 10 to 12 remain in force, except for the following:

1. **There is no longer a Distribution Centre in Malawi.** Post from Malawi should be directed to the **Zambian Distribution Centre**.
2. **Telephone number for the Zimbabwe Distribution Centre: +263 (0)733-602-460.** If you are unable to contact Mr. Soko on that number, please try +263 (0)913-010-245.